

Arizona Department Of Transportation

Partnering Evaluation Program

PEP Construction ADOT User Manual

March 2005

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Overview

The Arizona Department of Transportation, (ADOT), currently administers nearly \$1 billion in highway construction contracts. The increasing demand for quality, integrity, and excellence in the construction process is a sentiment that is echoed throughout Arizona, and the world.

Beyond the traditional Partnering approach lies PEP IV

The Partnering Evaluation Program, PEP IV, represents a comprehensive approach to automating the project team partnering evaluations at ADOT. PEP II was designed to meet the demands of current and future construction programs.

The PEP II software application was developed based on the intensive research findings performed by the ADOT Partnering Team. PEP II is an effective and efficient project management tool. This tool will assist project team members to answer three common, but often elusive management questions:

1. **What** is the issue?
2. **Why** is a solution necessary?
3. **What** steps must be taken to resolve the issue?

PEP IV identifies, then interprets the data components of a typical construction project, which include, progress measurements, quality, issue resolution, relationship status, and communication opportunities.

The PEP IV program is a bold step forward that will enhance the Partnering efforts in Arizona, and throughout other organizations.

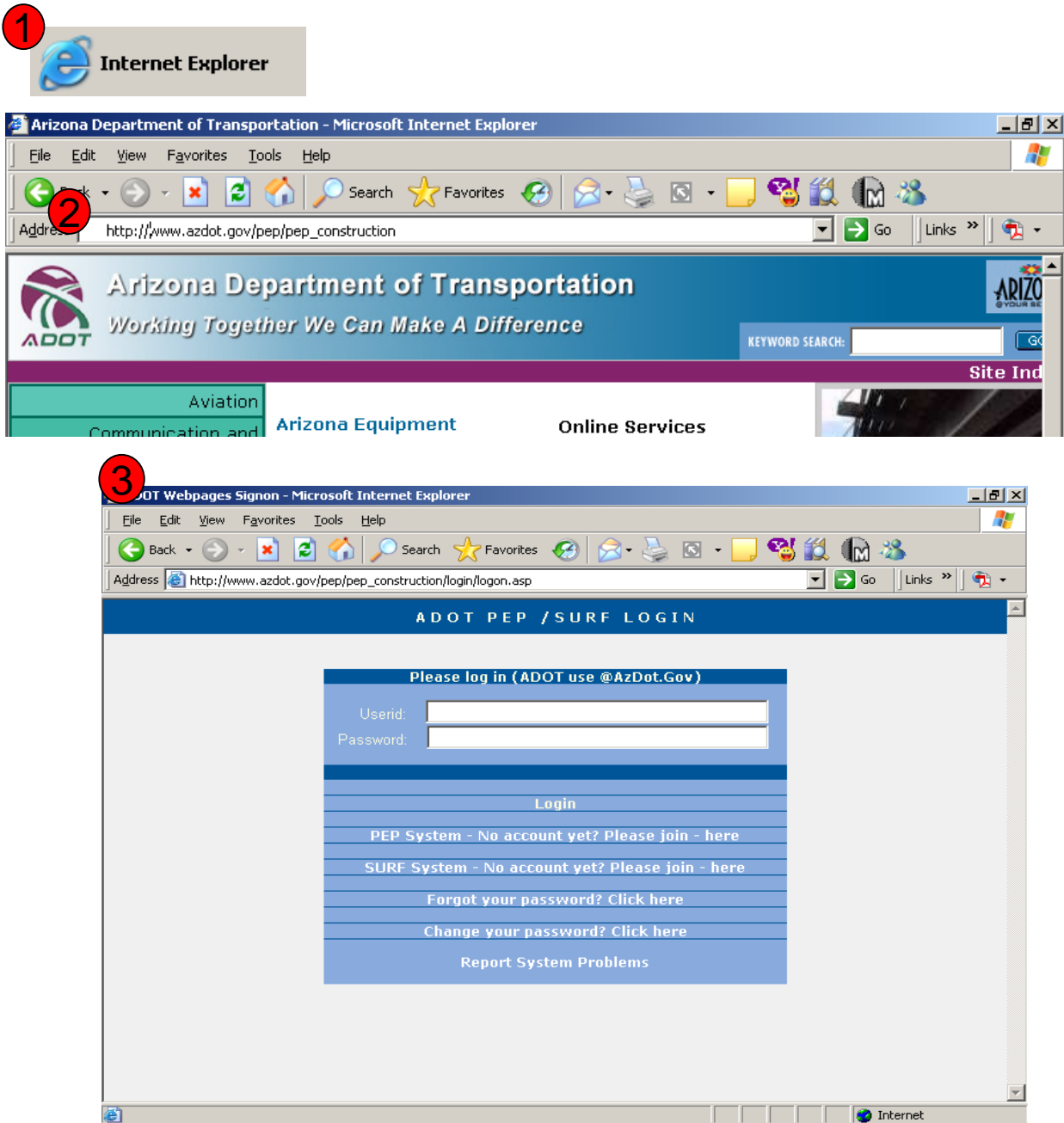
Goals

- Maximize the effectiveness and efficiency of the ADOT Partnering process.
- Expedite timely decisions and increase prompt issue resolution.
- Support the development of an autonomous project team among ADOT, contractors, subcontractors, suppliers, and others.
- Achieve optimal balance between measurement and efficiency in the Partnering process at the Field, District, and the Senior Leader level.

Accessing the PEP Web Application

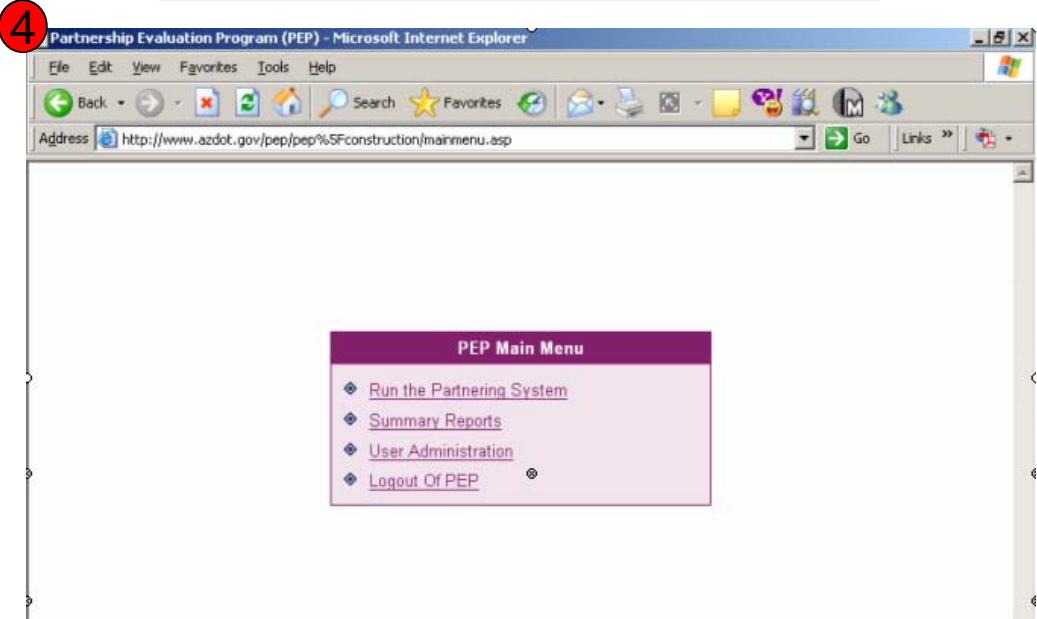
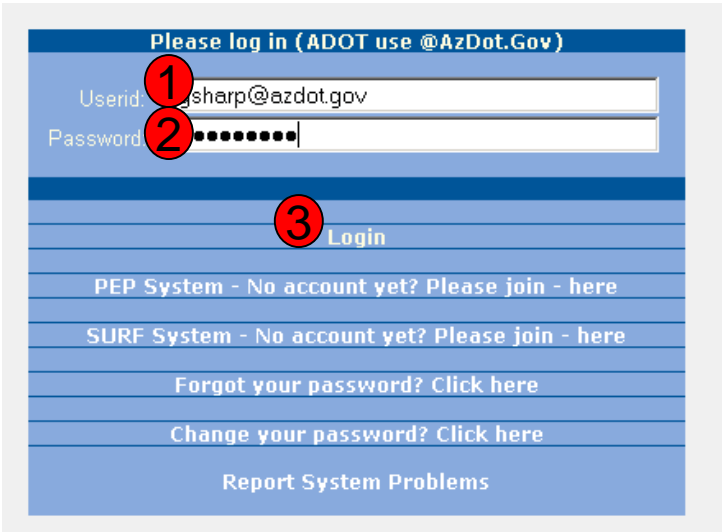
PEP4 is an Internet Based Application which can be accessed using Microsoft's Internet Explorer Software.

1. Run Microsoft's Internet Explorer.
2. Enter http://www.azdot.gov/pep/pep_construction in the Internet Explorer's address box.
3. The ADOT PEP / Surf Login will be displayed.



Logging In To PEP – Existing Users

- 1) Enter your PEP User ID.
- 2) Enter your PEP Password.
- 3) Click 'LOGIN'
- 4) The PEP Main Menu will be displayed.



Logging In To PEP – New Users

1

Select "No Account Yet"

ADOT Webpages Signon - Microsoft Internet Explorer

Address: http://www.azdot.gov/pep/pep_construction/login/logon.asp

ADOT PEP / SURF LOGIN

Please log in (ADOT use @AzDot.Gov)

Userid:

Password:

Login

PEP System - No account yet? Please join - here

SURF System - No account yet? Please join - here

Forgot your password? Click here

Change your password? Click here

Report System Problems

2

ADOT Users:
Enter First Name, Last Name, and E-mail address

Partnership Evaluation Program (PEP) - Microsoft Intern...

PEP New User Registration

Enter the following information to register as a PEP User.

Once you registration information has been submitted, you will receive an email with your User ID and Password.

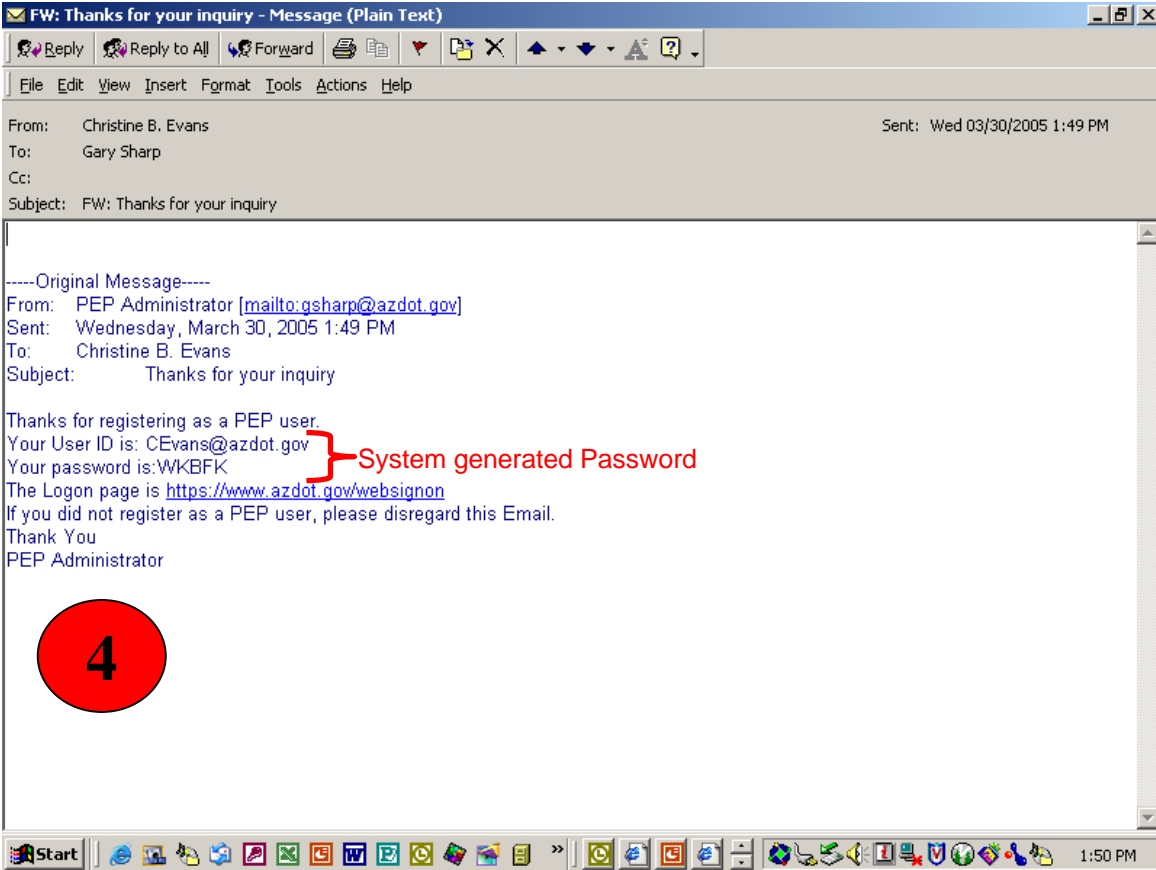
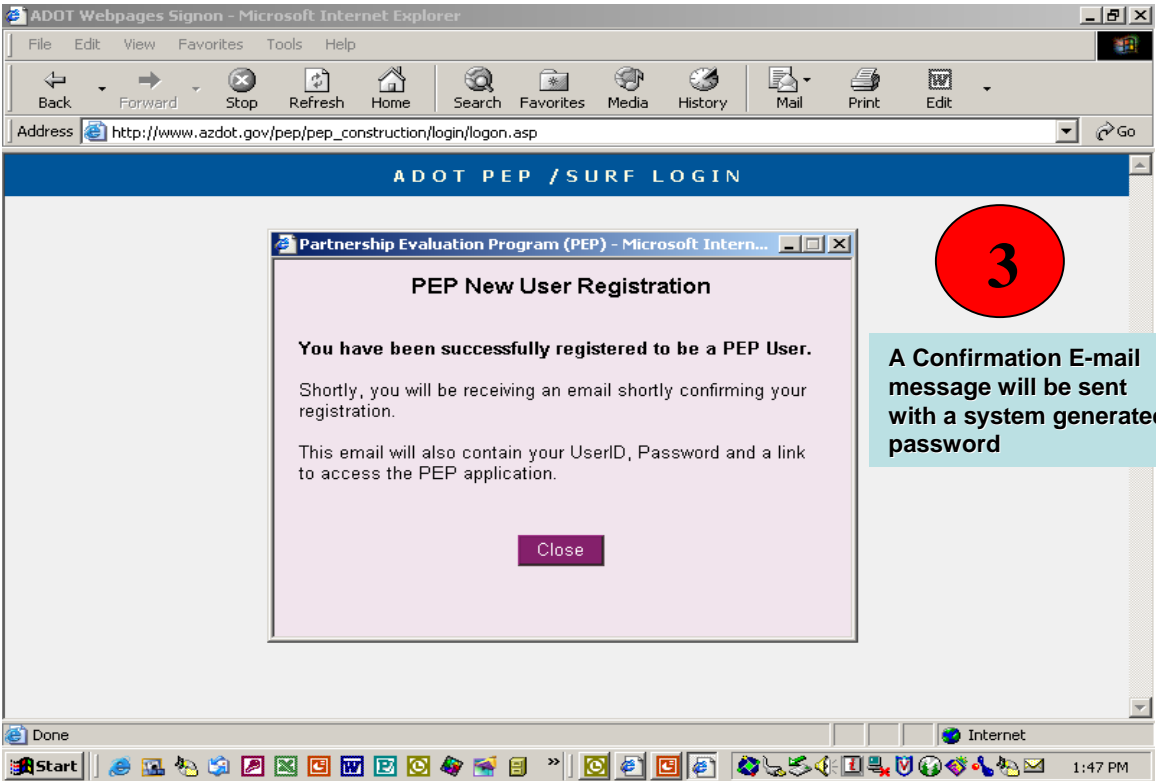
First Name: (Required)

Last Name: (Required)

Email: (Required)

Vendor #: (Required For All Contractors)

Register Cancel



5

ADOT Webpages Signon - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit

Address http://www.azdot.gov/pep/pep_construction/login/login.asp

ADOT PEP /SURF LOGIN

Please log in (ADOT use @AzDot.Gov)

Userid: CEvans@azdot.gov

Password:

Login

PEP System - No account yet? Please join - here

SURF System - No account yet? Please join - here

Forgot your password? Click here

Change your password? Click here

Report System Problems

Enter Password from Email

6

Partnership Evaluation Program (PEP) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit

Address http://www.azdot.gov/pep/pep_construction/mainmenu.asp

PEP Main Menu

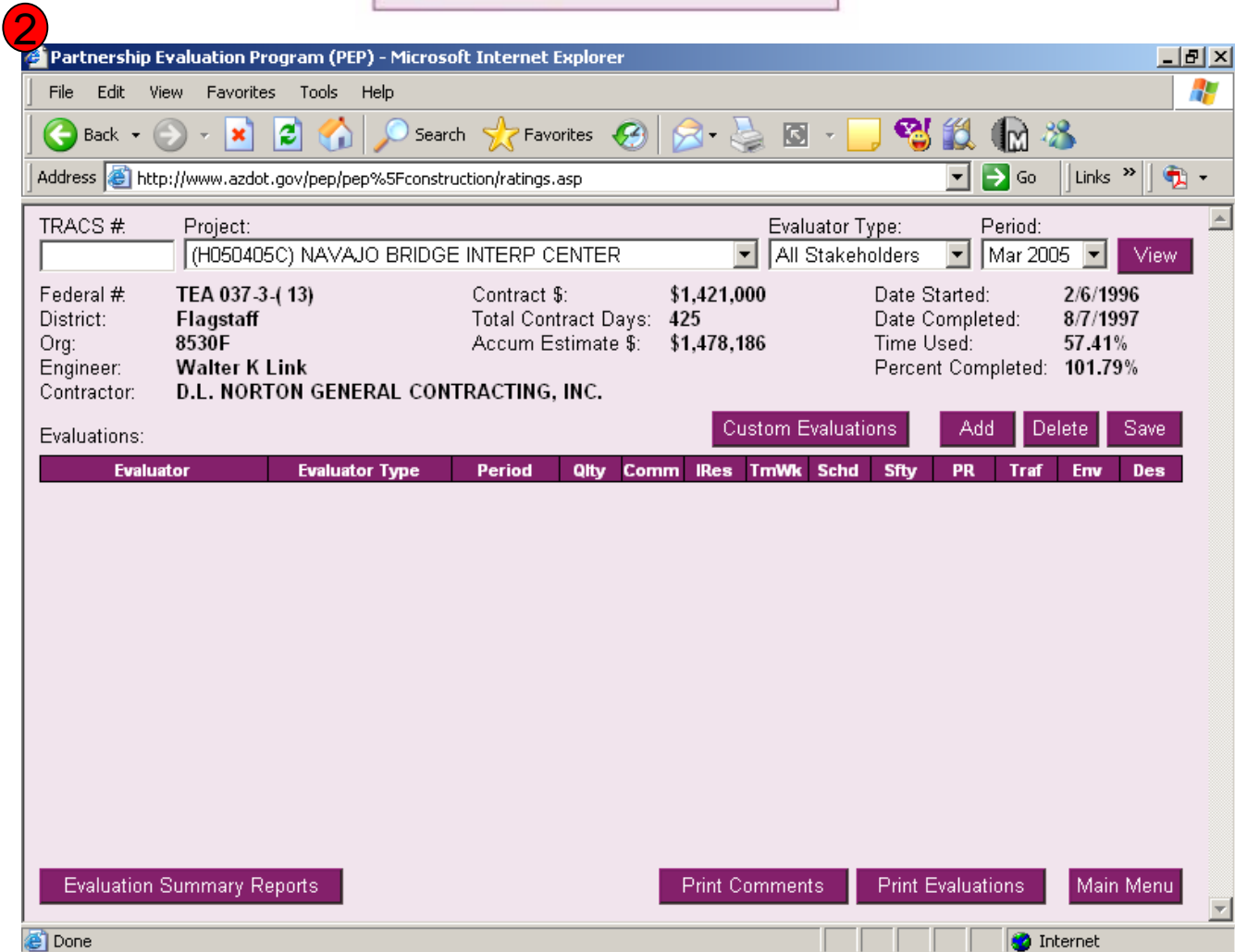
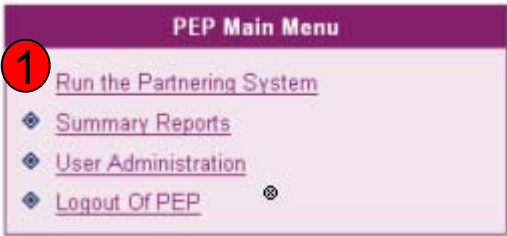
- Run the Partnering System
- Summary Reports
- Logout Of PEP

Select "Run Partnering System"

Managing Ratings

From the PEP Ratings Management Screen a user can Add, Edit and Delete ratings/comments, as well as produce a detailed report of ratings and comments.

- 1) From the PEP Main Menu, select 'Run the Partnering System'.
- 2) The PEP Ratings Management Screen will be displayed.



Ratings Screen Described

Partnership Evaluation Program (PEP) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address: <http://www.azdot.gov/pep/pep%5Fconstruction/ratings.asp> Go Links

TRACS #: Project: (H050405C) NAVAJO BRIDGE INTERP CENTER Evaluator Type: All Stakeholders Period: Jan 2005 View

Federal #: TEA 037-3-(13) Contract \$: \$1,421,000 Date Started: 2/6/1996
 District: **Flagstaff** Total Contract Days: 425 Date Completed: 8/7/1997
 Org: 8530F Accum Estimate \$: \$1,478,186 Time Used: 57.41%
 Engineer: Walter K Link Percent Completed: 101.79%
 Contractor: D.L. NORTON GENERAL CONTRACTING, INC.

Evaluations: Custom Evaluations Add Delete Save

Evaluator	Evaluator Type	Period	Qty	Comm	IRes	TmWk	Schd	Sfty	PR	Traf	Env	Des
G Sharp Test01	ADOT Employee	1/2005	4.00	3.00	3.00	2.00	2.00	2.00	4.00	3.00	3.00	3.00
G Sharp Test02	Contractor	1/2005	4.00	4.00	2.00	2.00	2.00	2.00	4.00	3.00	3.00	3.00
G Sharp Test03	SubContractor	1/2005	4.00	3.00	2.00	4.00	3.00	2.00	3.00	3.00	3.00	3.00
G Sharp Test04	Supplier	1/2005	4.00	4.00	4.00	4.00	2.00	4.00	3.00	4.00	4.00	4.00
G Sharp Test05	Other Stakeholder	1/2005	4.00	3.00	2.00	3.00	4.00	2.00	2.00	2.00	2.00	2.00

Evaluation Summary Reports Print Comments Print Evaluations Main Menu

The PEP Ratings Management Screen allows a user to Add, Edit and Delete ratings.

- 1) TRACS # - An entry into this box will search the project list for the specified project's TRACS number.
- 2) Project – Ratings are displayed for the selected project.
- 3) Evaluator Type – Ratings are displayed for the selected evaluator type.
- 4) Period – Ratings are displayed for the selected period.
- 5) View – Ratings are displayed for the selected project, evaluator type and period when clicked.
- 6) Custom Evaluations – Custom evaluations types 6-10 can be defined with this function as well as the sub goals for all evaluation types.
- 7) Add – Adds a new rating.
- 8) Delete – Deletes the currently selected rating.
- 9) Save – Saves any Added or Edited Ratings.
- 10) Ratings – Ratings for a project
- 11) Evaluation Summary Reports – Runs the PEP Summary Reports.
- 12) Print Comments – Prints Comments for the selected Project, Evaluator type and Period.
- 13) Print Evaluations – Prints Evaluations for the selected Project, Evaluator type and Period.
- 14) Main Menu – Returns to the PEP Main Menu
- 15) Information which describes the Selected Project.

Adding A New Rating

- 1) Click the 'Add' button.
- 2) Your new rating will be added to the bottom of the Rating List, with your name, evaluator type, and period already populated. If entering for a user other than yourself, the information can be adjusted accordingly. Enter the new ratings by replacing the default ones.
- 3) Once all ratings have been added, Select the 'Save' Button.
- 4) Select 'Yes' from the Save Confirmation Dialog to save your new ratings.

Partnership Evaluation Program (PEP) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <http://www.azdot.gov/pep/pep%5Fconstruction/ratings.asp> Go Links

TRACS #: Project: (H610001C) SR 51, JCT I-10 - SHEA BLVD Evaluator Type: All Stakeholders Period: Nov 2003 View

Federal #: NH* 051-A(003)B Contract \$: \$75,685,003 Date Started: 2/20/2003
 District: Phoenix Total Contract Days: 340 Date Completed:
 Org: 7743E Accum Estimate \$: \$83,719,307 Time Used: 172.06%
 Engineer: Bob Wade Percent Completed: 98.06%
 Contractor: AMES CONSTRUCTION, INC(JV)EDWARD KRAEMER & SONS, INC.

Evaluations: Custom Evaluations Add Delete Save

Evaluator	Evaluator Type	Period	Qty	Comm	IRes	TmWk	Schd	PR	Dsn Qty	Dsn Resp.	Team Coord	
Not Identified	ADOT Employee	11/2003	3.00	2.50	3.00	3.50	2.50	3.00	3.00	3.00	3.00	0.00
Not Identified	Contractor	11/2003	3.50	2.00	1.50	2.50	3.00	3.50	3.50	3.50	2.00	0.00
Not Identified	ADOT Employee	11/2003	2.00	1.00	1.50	1.00	3.50	3.50	2.00	2.00	1.50	0.00
Not Identified	ADOT Employee	11/2003	3.00	2.00	1.50	2.00	2.50	4.00	3.00	3.50	3.00	0.00
Not Identified	SubContractor	11/2003	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Not Identified	SubContractor	11/2003	4.00	4.00	3.50	4.00	3.00	0.00	3.50	3.50	3.50	0.00
Not Identified	ADOT Employee	11/2003	3.00	2.50	4.00	3.50	2.50	0.00	3.50	3.00	3.00	0.00
Not Identified	SubContractor	11/2003	3.00	3.00	3.00	0.00	2.50	0.00	3.00	3.00	0.00	0.00
Sh. O'Dowell	SubContractor	11/2003	3.00	3.00	3.00	3.50	3.00	3.50	3.00	3.00	3.00	0.00
Tim Sexton	ADOT Employee	11/2003	3.00	2.50	3.00	3.00	2.50	0.00	2.00	3.00	3.00	0.00
g sharp	ADOT Employee	11/2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Evaluation Summary Reports Print Comments Print Evaluations Main Menu

4 Script: Update Evaluations?

Do you wish to update the evaluations for this project?

Yes No

Deleting An Existing Rating

- 1) Select the rating you wish to delete by clicking on any portion of it.
- 2) Click the 'Delete' Button.
- 3) Select 'Yes' from the Save Confirmation Dialog to save your new ratings.

Partnership Evaluation Program (PEP) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <http://www.azdot.gov/pep/pep%5Fconstruction/ratings.asp> Go Links

TRACS #: Project: (H610001C) SR 51, JCT I-10 - SHEA BLVD Evaluator Type: All Stakeholders Period: Nov 2003 View

Federal #: NH* 051-A(003)B Contract \$: \$75,685,003 Date Started: 2/20/2003
 District: Phoenix Total Contract Days: 340 Date Completed:
 Org: 7743E Accum Estimate \$: \$83,719,307 Time Used: 172.06%
 Engineer: Bob Wade Percent Completed: 98.06%
 Contractor: AMES CONSTRUCTION, INC(JV)EDWARD KRAEMER & SONS, INC.

Evaluations: Custom Evaluations Add Delete Save

Evaluator	Evaluator Type	Period	Qty	Comm	IRes	TmWk	Schd	PR	Dsn Qty	Dsn Resp.	Team Coord	
Not Identified	ADOT Employee	11/2003	3.00	2.50	3.00	3.50	2.50	3.00	3.00	3.00	3.00	0.00
Not Identified	Contractor	11/2003	3.50	2.00	1.50	2.50	3.00	3.50	3.50	3.50	2.00	0.00
Not Identified	ADOT Employee	11/2003	2.00	1.00	1.50	1.00	3.50	3.50	2.00	2.00	1.50	0.00
Not Identified	ADOT Employee	11/2003	3.00	2.00	1.50	2.00	2.50	4.00	3.00	3.50	3.00	0.00
Not Identified	SubContractor	11/2003	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Not Identified	SubContractor	11/2003	4.00	4.00	3.50	4.00	3.00	0.00	3.50	3.50	3.50	0.00
Not Identified	ADOT Employee	11/2003	3.00	2.50	4.00	3.50	2.50	0.00	3.50	3.00	3.00	0.00
Not Identified	SubContractor	11/2003	3.00	3.00	3.00	0.00	2.50	0.00	3.00	3.00	0.00	0.00
Sh. O'Dowell	SubContractor	11/2003	3.00	3.00	3.00	3.50	3.00	3.50	3.00	3.00	3.00	0.00
Tim Sexton	ADOT Employee	11/2003	3.00	2.50	3.00	3.00	2.50	0.00	2.00	3.00	3.00	0.00
g sharp	ADOT Employee	11/2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Evaluation Summary Reports Print Comments Print Evaluations Main Menu

VBScript: Delete Evaluation?

Are you sure you want to delete the selected evaluation?

Yes No

Saving Changes To Existing Ratings

- 1) Make the changes to the applicable ratings.
- 2) Click the 'Save' Button.
- 3) Select 'Yes' from the Save Confirmation Dialog to save your changes to the ratings.

Partnership Evaluation Program (PEP) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail New Tab

Address http://www.azdot.gov/pep/pep%5Fconstruction/ratings.asp Go Links

TRACS #: [] Project: (H610001C) SR 51, JCT I-10 - SHEA BLVD Evaluator Type: All Stakeholders Period: Nov 2003 View

Federal #: NH* 051-A(003)B Contract \$: \$75,685,003 Date Started: 2/20/2003
 District: Phoenix Total Contract Days: 340 Date Completed:
 Org: 7743E Accum Estimate \$: \$83,719,307 Time Used: 172.06%
 Engineer: Bob Wade Percent Completed: 98.06%
 Contractor: AMES CONSTRUCTION, INC(JV)EDWARD KRAEMER & SONS, INC.

Evaluations: Custom Evaluations Add Delete Save

Evaluator	Evaluator Type	Period	Qty	Comm	IRes	TmWk	Schd	PR	Dsn Qty	Dsn Resp.	Team Coord	
Not Identified	ADOT Employee	11/2003	3.00	2.50	3.00	3.50	2.50	3.00	3.00	3.00	3.00	0.00
Not Identified	Contractor	11/2003	3.50	2.00	1.50	2.50	3.00	3.50	3.50	3.50	2.00	0.00
Not Identified	ADOT Employee	11/2003	2.00	1.00	1.50	1.00	3.50	3.50	2.00	2.00	1.50	0.00
Not Identified	ADOT Employee	11/2003	3.00	2.00	1.50	2.00	2.50	4.00	3.00	3.50	3.00	0.00
Not Identified	SubContractor	11/2003	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Not Identified	SubContractor	11/2003	4.00	4.00	3.50	4.00	3.00	0.00	3.50	3.50	3.50	0.00
Not Identified	ADOT Employee	11/2003	3.00	2.50	4.00	3.50	2.50	0.00	3.50	3.00	3.00	0.00
Not Identified	SubContractor	11/2003	3.00	3.00	3.00	0.00	2.50	0.00	3.00	3.00	0.00	0.00
Sh. O'Dowell	SubContractor	11/2003	3.00	3.00	3.00	3.50	3.00	3.50	3.00	3.00	3.00	0.00
Tim Sexton	ADOT Employee	11/2003	3.00	2.50	3.00	3.00	2.50	0.00	2.00	3.00	3.00	0.00
g sharp	ADOT Employee	11/2003	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Evaluation Summary Reports Print Comments Print Evaluations Main Menu

Script: Update Evaluations?

Do you wish to update the evaluations for this project?

Yes No

Managing Comments For A Rating

- 1) Double click on the specific rating the comment will be associated with.
- 2) The comment entry screen will be displayed.
- 3) Select the type of comment.
- 4) Enter the comment.
- 5) Click the 'OK' button when finished, your comment will not be saved till you click the 'Save' button on the Ratings Management Screen.

Engineer: [redacted] Contractor: **D.L. NORTON GENERAL CONTRACTING, INC.**

Evaluations: Custom Evaluations Add Delete Save

Evaluator	Evaluator Type	Period	Qty	Comm	IRes	TmWk	Schd	Sfty	PR	Traf	Env	Des
G Sharp Test01	ADOT Employee	1/2005	4.00	3.00	3.00	2.00	2.00	2.00	4.00	3.00	3.00	3.00
G Sharp Test02	Contractor	1/2005	4.00	4.00	2.00	2.00	2.00	2.00	4.00	3.00	3.00	3.00
G Sharp Test03	SubContractor	1/2005	4.00	3.00	2.00	4.00	3.00	2.00	3.00	3.00	3.00	3.00
G Sharp Test04	Supplier	1/2005	4.00	4.00	4.00	4.00	2.00	4.00	3.00	4.00	4.00	4.00
G Sharp Test05	Other Stakeholder	1/2005	4.00	3.00	2.00	3.00	4.00	2.00	2.00	2.00	2.00	2.00

2

http://www.azdot.gov - Partnership Evaluation Program ...

3 **Comments**

Comment: ☒ Provide Recognition ☐ Take Action ☐ Neutral

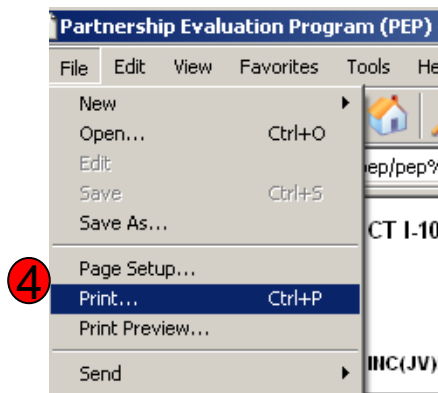
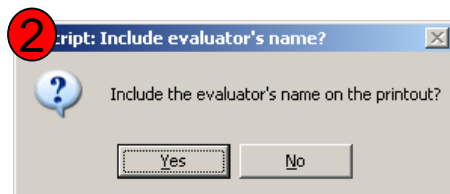
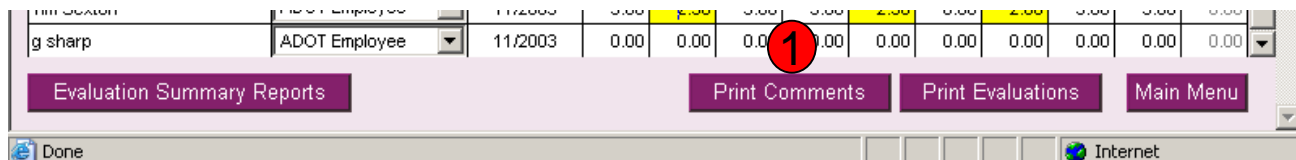
4 PR

Ok Cancel

5 Done Internet

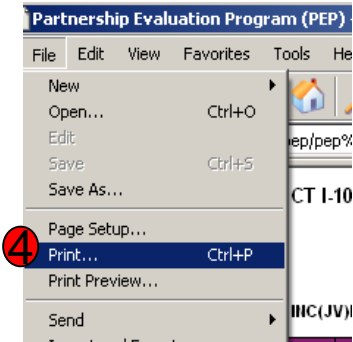
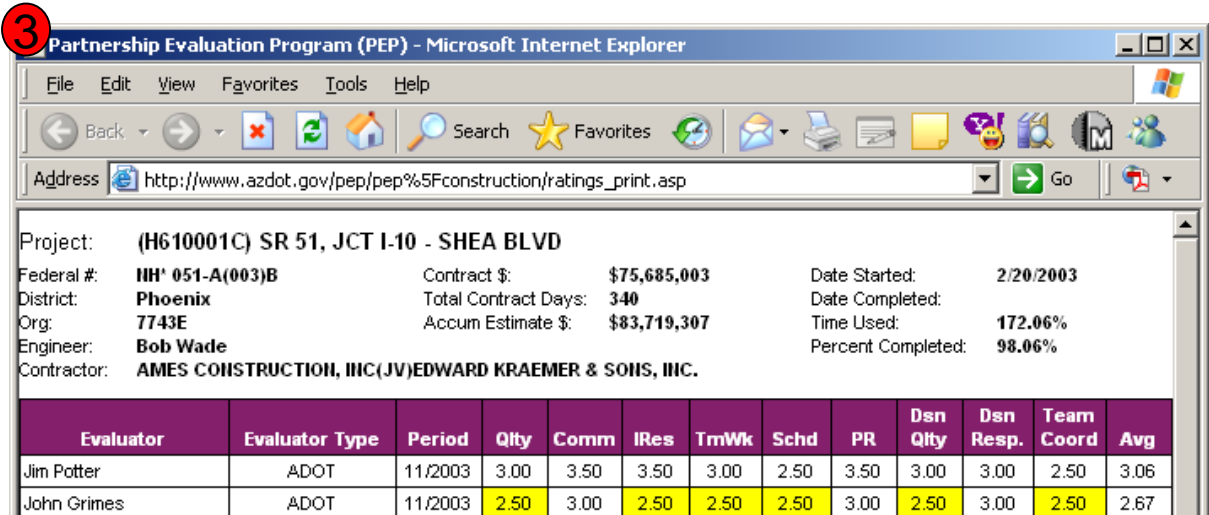
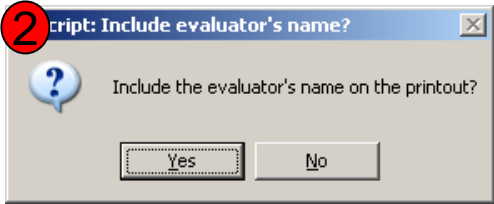
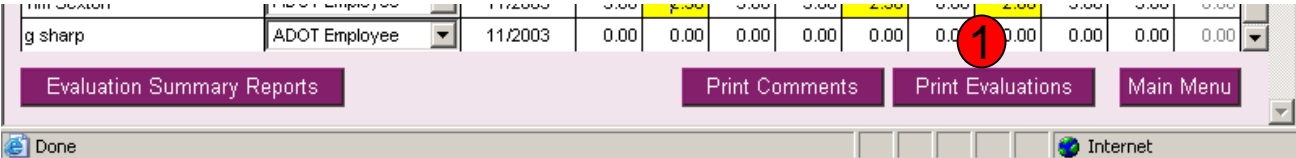
Printing Comments

- 1) Click the 'Print Comments' button on the Ratings Management Screen.
- 2) Select 'Yes' or 'No' whether or not to include the evaluator's name on the comment report.
- 3) The comment report will then be displayed.
- 4) From the File menu, select Print.



Printing Ratings

- 1) Click the 'Print Evaluations' button on the Ratings Management Screen.
- 2) Select 'Yes' or 'No' whether or not to include the evaluator's name on the Ratings report.
- 3) The ratings report will then be displayed.
- 4) From the File menu, select Print.



Custom Evaluations

- 1) Click the 'Custom Evaluations' button on the Ratings Management Screen.
- 2) The Custom Evaluations screen will then be displayed.
- 3) Enter the abbreviation of the evaluation type for evaluations 6-10.
- 4) Enter the name of the evaluation type for evaluations 6-10.
- 5) Enter the Sub-Goal descriptions for evaluations 1-10.
- 6) Select 'Ok' to Save

Engineer: **Bob Wade** Percent Completed: **98.06%**
 Contractor: **AMES CONSTRUCTION, INC(JV)EDWARD KRAEMER & SONS, INC.**

Evaluations: **Custom Evaluations** **Add** **Delete** **Save**

Evaluator	Evaluator Type	Period	Qty	Comm	IRes	TmWk	Schd	PR	Dsn Qty	Dsn Resp.	Team Coord	
Not Identified	ADOT Employee	11/2003	3.00	2.50	3.00	3.50	2.50	3.00	3.00	3.00	3.00	0.00

2 [http://www.azdot.gov - Partnership Evaluation Program \(PEP\) - Microsoft Internet Explorer](http://www.azdot.gov - Partnership Evaluation Program (PEP) - Microsoft Internet Explorer)

3 **4** **5** **Custom Evaluations**

Abbreviation	Name	SubGoal
1: Qty	Quality	The Process to construct and document quality has: Workmanship
2: Comm	Communication	The Process of timely accurate information flow is: Receive information in a timely manner
3: IRes	Issue Resolution	Team Members and their counterparts identify issues and find that the Process of timely resolution or escalation is:
4: TmWk	Team Work	Interrelationships of team members are understood and an open and coordinated effort by all members has:
5: Schd	Schedule	The Process to monitor and assure the projectss completion is: Attain 100% of schedule related incentives
6: Sfty	Safety	The Process to establisl educate and assure compliance with Safety is: Written safety plan
7: PR	Public Relations	The public is kept well informed and the Process to distribute and receive information is:
8: Traf	Traffic Management	The Process of timely effective traffic management is: Coordination of traffic
9: Env	Environmental Issues	The Process to educate about and assure compliance with enviornmental issues is:
10: Des	Design Responsiveness	The Process to complete design and respond to clarifications in the field is: Submittals Reviews are timely and responsive

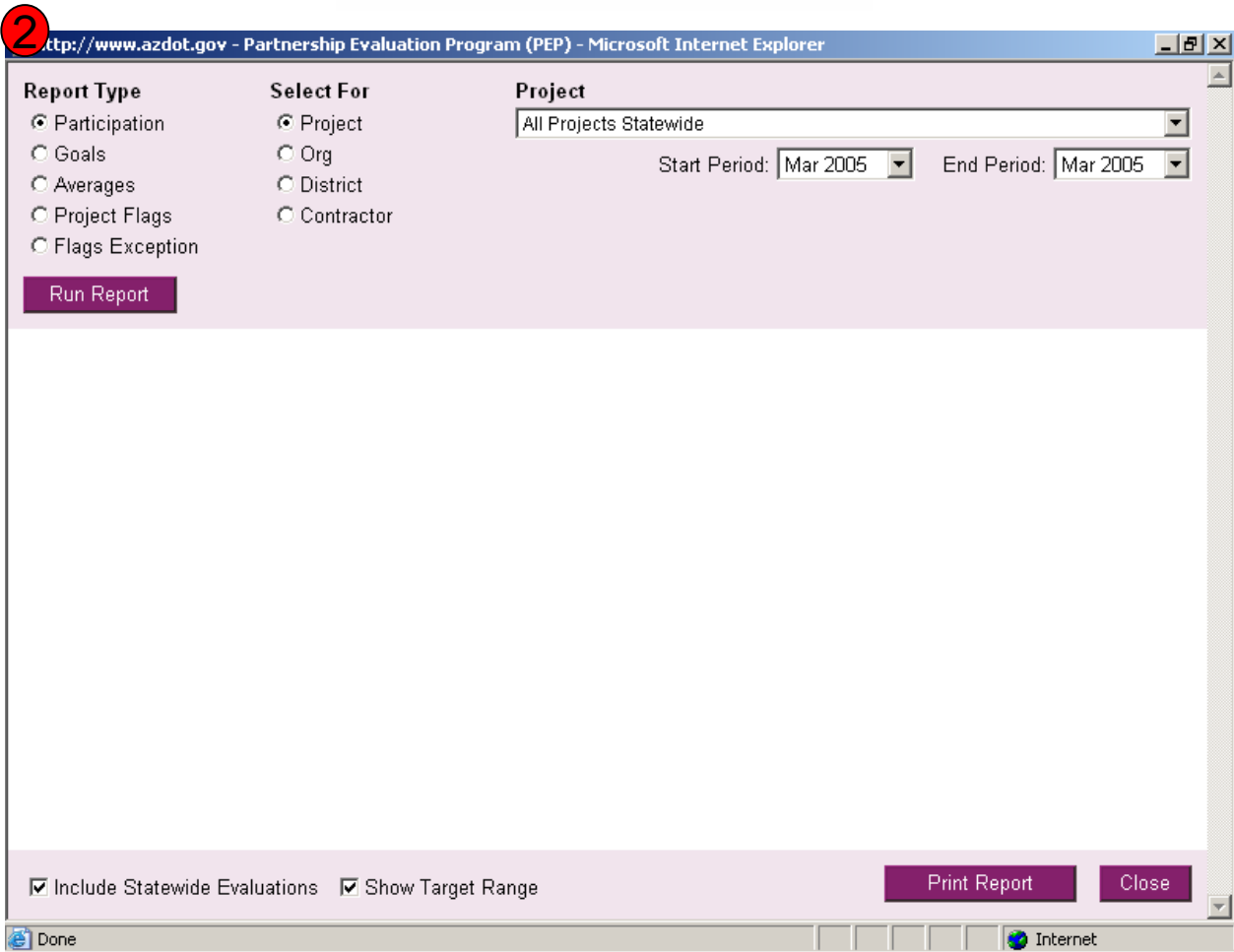
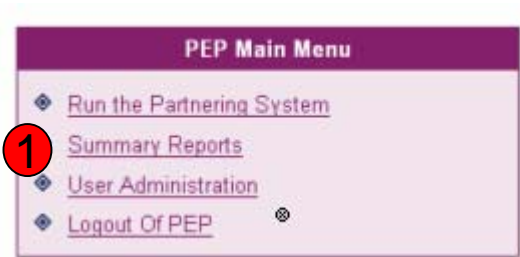
6 **Ok** **Cancel**

Done Internet

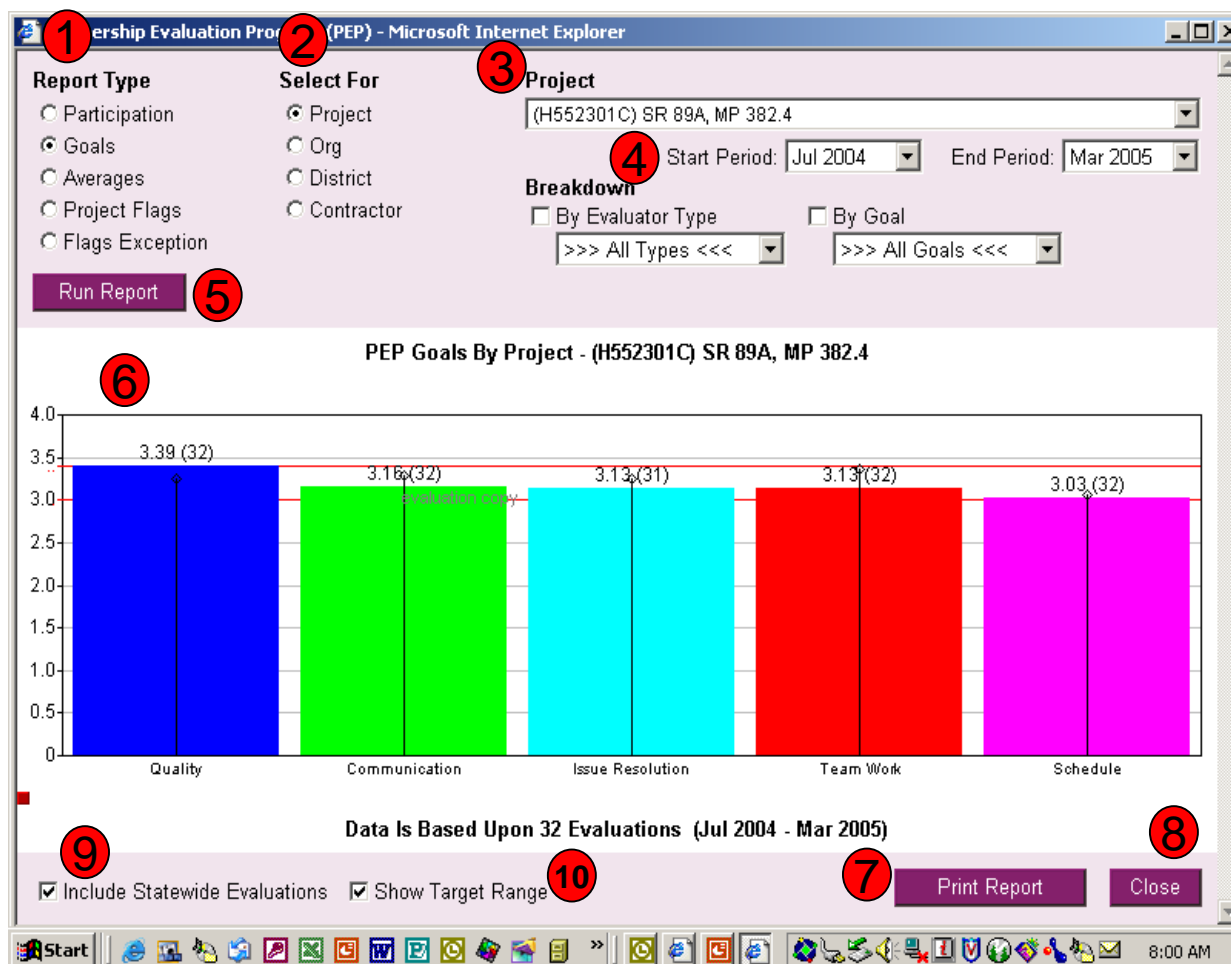
Summary Reports

From the PEP Ratings Management Screen a user can access the PEP Summary Reports.

- 1) From the PEP Main Menu, select 'Summary Reports'.
- 2) The Summary Reports Screen will be displayed.



Summary Reports Described



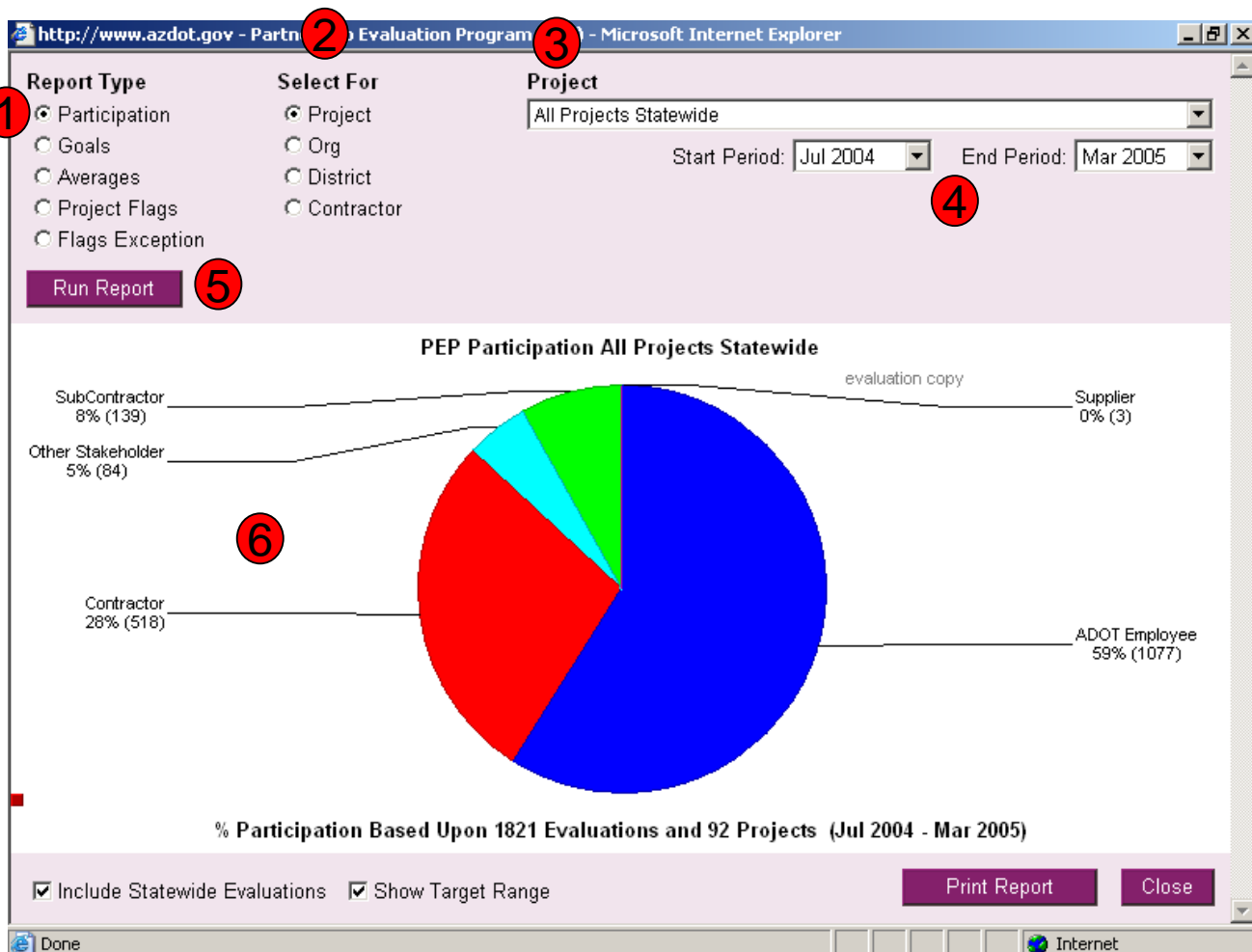
The PEP Summary Reports Screen allows a user to run management style reports for the Partnership ratings managed in the PEP system.

- 1) Report Type – There are five types of reports that can be selected to run.
- 2) Select For – The summary report can be filtered to display information specific to a Project, Org, District or Contractor.
- 3) Select a specific Project, Org or Contractor to filter summary report by.
- 4) Start Period/End Period – A date range to filter the summary report by.
- 5) Run Report – Runs the report for the specified Report Type, Select For Filter and Period Date Range.
- 6) Report Results are displayed in this area.
- 7) Print Report – Prints the current summary report to a printer.
- 8) Close – Closes the Summary Report Screen and returns to the PEP Main Menu.
- 9) Include Statewide Evaluations – Include summary information for partnerships statewide in the summary report.
- 10) Show Target Range – Include the PEP target range markers in the summary report.

Participation Report

The PEP Participation Summary Report displays information related to the participation level by evaluator type for a specified criteria.

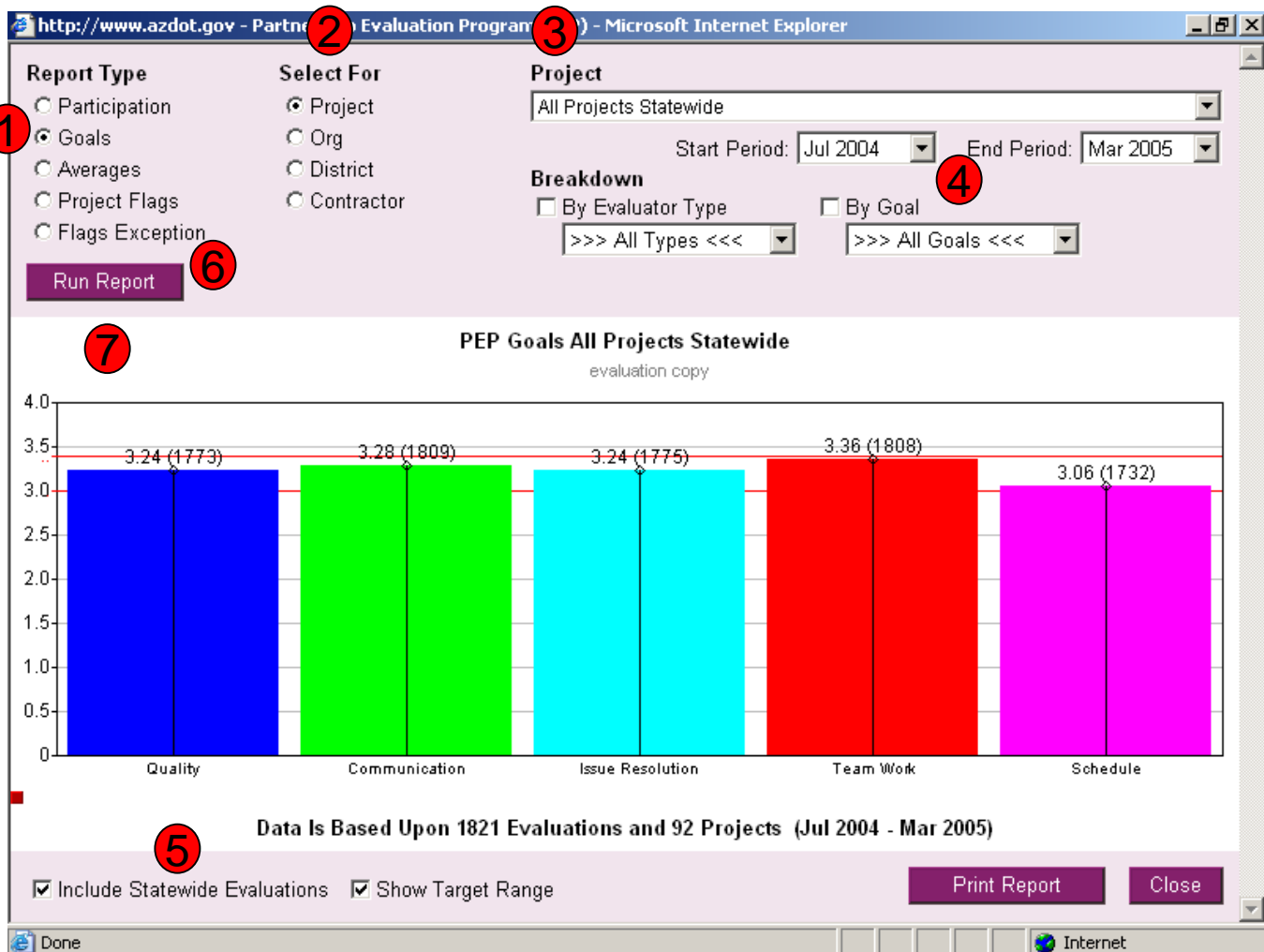
- 1) Click the 'Participation' option.
- 2) Click the option for which ratings for the reports will be filtered.
- 3) Select detailed criteria for which ratings will be included in the report.
- 4) Select the Period Date Range for which ratings will be included in the report.
- 5) Click the Run Report Button.
- 6) The Participation summary report will be displayed.



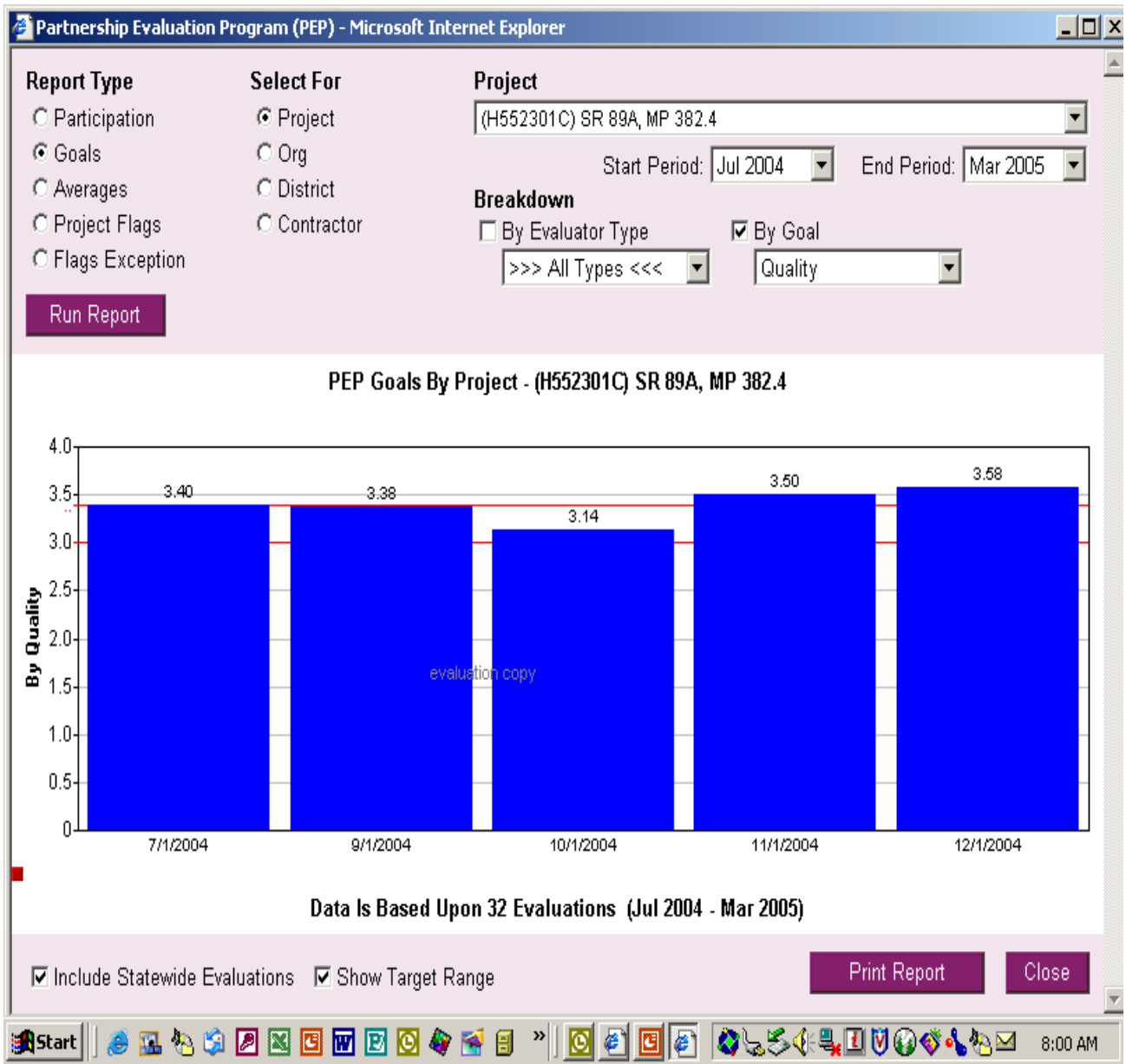
Goals Report

The PEP Goals Summary Report displays information related to how well a selected criteria is achieving its partnering goals.

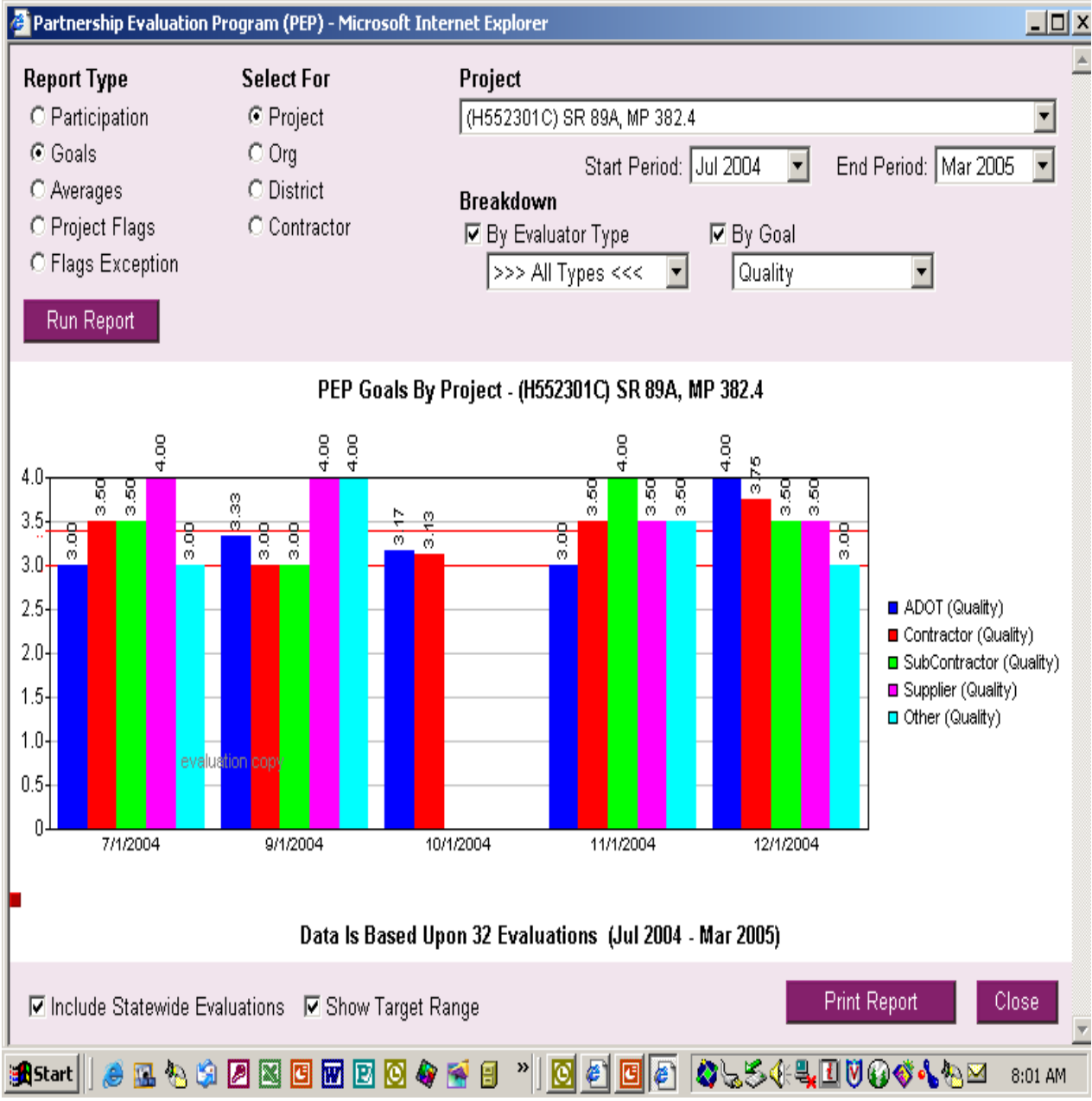
- 1) Click the 'Goals' option.
- 2) Click the option for which ratings for the reports will be filtered.
- 3) Select detailed criteria for which ratings will be included in the report.
- 4) Select the Period Date Range for which ratings will be included in the report as well as if the report should be broken-down by the Evaluator Type or Goal.
- 5) Select whether or not to include the statewide averages or target ranges on the summary report
- 6) Click 'Run Report'
- 7) The Goals summary report will be displayed.



Goals Report – Trend Analysis by “Quality”



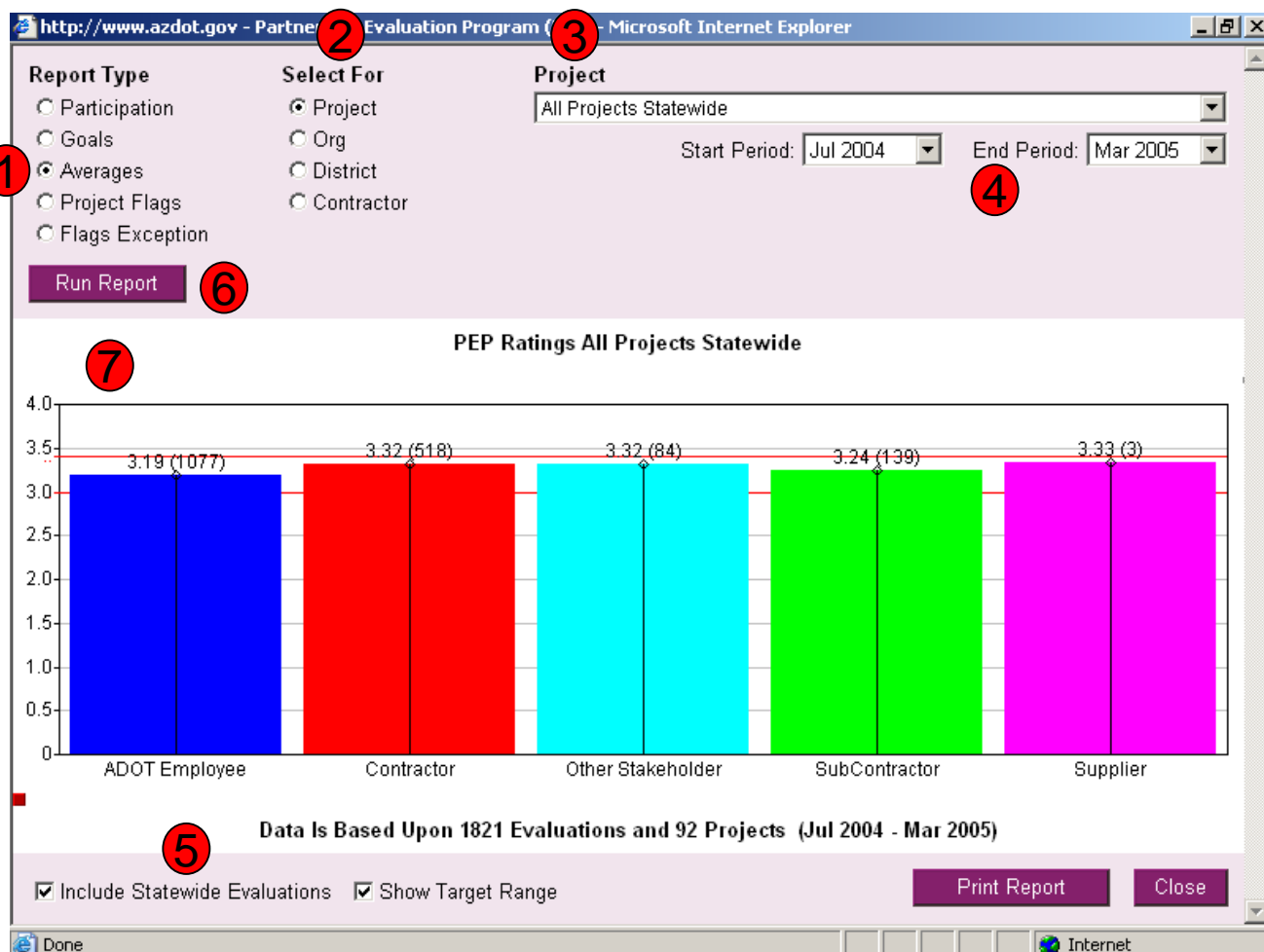
Goals Report – Trend Analysis by “Stakeholders”



Averages Report

The PEP Goals Summary Report displays information related to the average ratings by evaluator types for a specified criteria.

- 1) Click the 'Averages' option.
- 2) Click the option for which ratings for the reports will be filtered.
- 3) Select detailed criteria for which ratings will be included in the report.
- 4) Select the Period Date Range for which ratings will be included in the report.
- 5) Select whether or not to include the statewide averages or target ranges on the summary report
- 6) Click 'Run Report'
- 7) The Averages Summary Report will be displayed.



Project Flags Report

The PEP Goals Summary Report displays information related to the average ratings by evaluator types for a specified criteria.

- 1) Click the 'Project Flags' option.
- 2) Click the option for which ratings for the reports will be filtered.
- 3) Select detailed criteria for which ratings will be included in the report.
- 4) Select the Period Date Range for which ratings will be included in the report.
- 5) Select the type of ratings which will included in the report.
- 6) Click 'Run Report'
- 7) The Project Flags Report will be displayed.

http://www.azdot.gov - Partnering Evaluation Program (3) - Microsoft Internet Explorer

Report Type

☐ Participation

☐ Goals

☐ Averages

☒ Project Flags

☐ Flags Exception

Select For

☒ Project

☐ Org

☐ District

☐ Contractor

Project

All Projects Statewide

Start Period: Jul 2004 End Period: Mar 2005

Rating Types

☒ Excelling ☒ Needs Help ☒ Met Goals

Run Report

PEP Flags All Projects Statewide
(Jul 2004 - Mar 2005)

Org	Federal ID / Project	Contractor	Period	ADOT Evals	ADOT Avg	Cont Evals	Cont Avg	Sub Evals	Sub Avg	Sup Evals	Sup Avg	Othr Evals	Oth Avg
4010S Ron Williams	FLH*404-0(001)A H426101C MOUNT GRAHAM ROAD	FNF CONSTRUCTION, INC. Time Used: 96.67% Percent Completed: 106.99%	7/2004	3	3.32	3	3.40	1	1.80			1	2.88
			8/2004	5	3.50	3	3.27	1	2.60			2	3.20
4020E Luis Mota	STP 085-B(013)A H595544C SR 85 MC 85 TO BASELINE	BISON CONTRACTING CO., INC. Time Used: 55.71% Percent Completed: 73.73%	8/2004	1	3.63	1	3.50					2	3.33
			10/2004	4	3.45	1	3.70					1	3.33
			11/2004	3	3.10	1	3.10					1	3.00
4020E Brian Howard	CM A/VN-0(003)A SS50901C LAS LIGAS & RIO VISTA AREA DSN	J. BANICKI CONSTRUCTION, INC. Time Used: 40.87% Percent Completed: 92.19%	7/2004	3	2.85	2	3.30					1	3.33
			8/2004	2	2.90	2	3.25					1	3.20
4050E Barry Brown	STP GIL-0(009)A SS50301C GILBERT PARK & RIDE	ARCHON, INC. Time Used: 73.85% Percent Completed: 33.95%	8/2004	5	2.98	2	3.20					1	3.50
			9/2004	4	3.08	1	2.80					1	3.33
			10/2004	4	3.10	2	3.10					1	3.33

☐ Include Statewide Evaluations ☐ Show Target Range

Print Report **Close**

Done Internet

Flags Exceptions Report

The PEP Flags Exception Report displays projects which have evaluation periods, missing ratings.

- 1) Click the 'Flags Exception' option.
- 2) Click the option for which ratings for the reports will be filtered.
- 3) Select detailed criteria for which ratings will be included in the report.
- 4) Select the Period Date Range for which ratings will be included in the report.
- 5) Click 'Run Report'
- 6) The Flags Exception Report will be displayed.
- 7) Shows Months that PEP Evaluations are missing

http://www.azdot.gov - Partnering Evaluation Program (PEP) - Microsoft Internet Explorer

Report Type

☐ Participation

☐ Goals

☐ Averages

☐ Project Flags

☒ Flags Exception

Select For

☒ Project

☐ Org

☐ District

☐ Contractor

Project

All Projects Statewide

Start Period: Jul 2004 End Period: Mar 2005

Run Report

PEP Exceptions All Projects Statewide
(Jul 2004 - Mar 2005)

Org	Federal ID / Project	Contractor	Start Date	Period
4010S Ron Williams	FLH*404-0(001)A H426101C MOUNT GRAHAM ROAD	FNF CONSTRUCTION, INC. Time Used: 96.67% Percent Completed: 106.99%	10/20/2003	9/2004
7745E Girgis Girgis	N 900-A-539 H595602C RAMP METERING, PHASE 3	UTILITY CONSTRUCTION COMPANY, INC. Time Used: 100% Percent Completed: 102.29%	2/19/2004	7/2004
7745E Girgis Girgis	CM GLN-0(019)A SS49301C 59TH AVE(CMLBCK RD-UNION HLS)	HAN MAR ENERGY, INC. Time Used: 95.3% Percent Completed: 105.87%	8/4/2003	7/2004 8/2004
7758E Kirk Kiser	RAM 101-B-500 H551801C SCOTTSDALE RD - PIMA ROAD	SALT RIVER SAND & ROCK CO. Time Used: 104.38% Percent Completed: 93.59%	9/18/2002	7/2004
8130T Alfred Zuniga	S 083-A-500 H450901C JCT SR 82 TO MP 36.25	CAITLIN CONSTRUCTION, INC. Time Used: 95.1% Percent Completed: 105.63%	8/25/2003	7/2004 8/2004 9/2004 10/2004
8131T	S 086-A-504	THE ASHTON COMPANY, INC. CONTRACTORS &	7/7/2004	7/2004

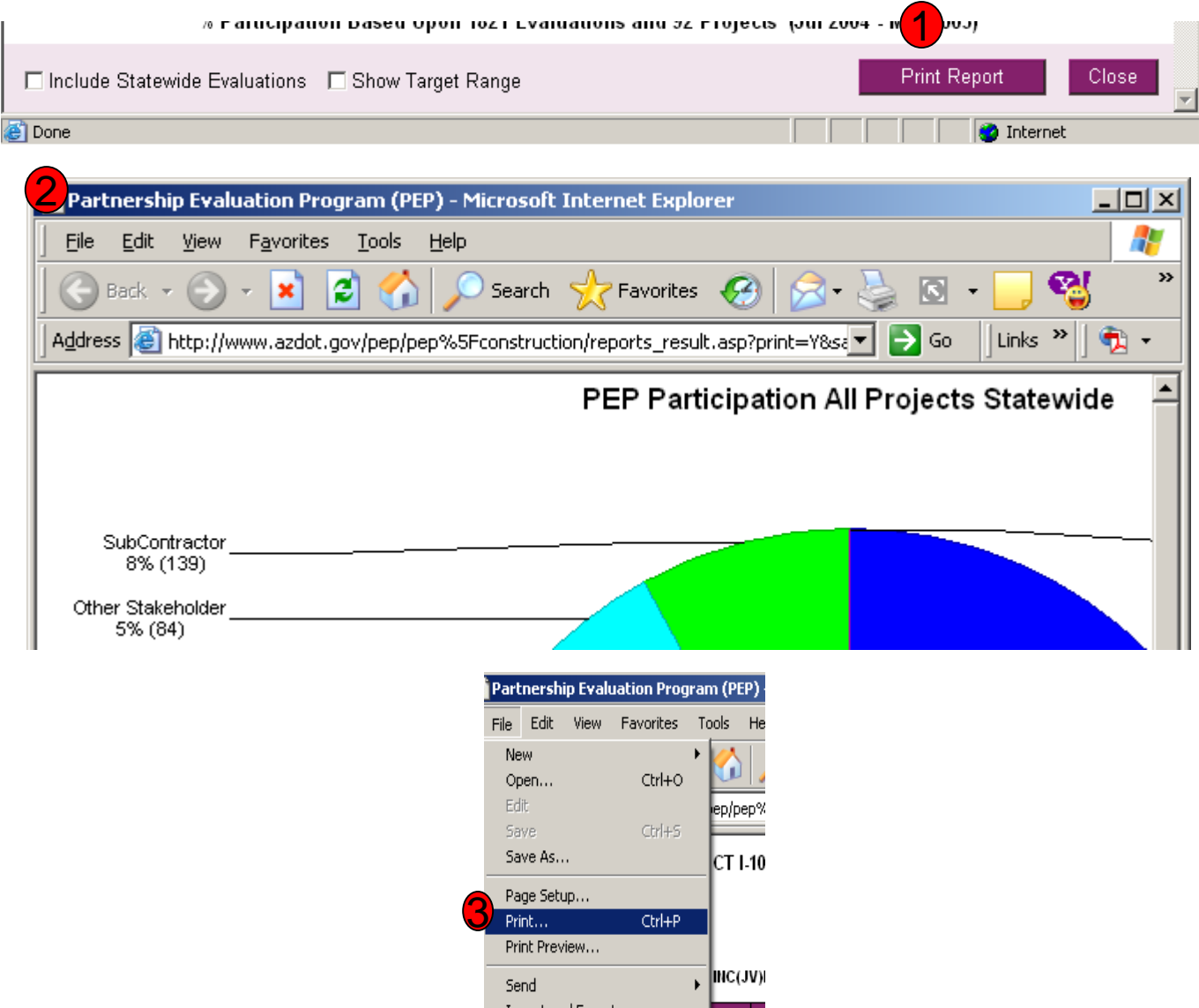
☐ Include Statewide Evaluations ☐ Show Target Range

Print Report **Close**

Done Internet

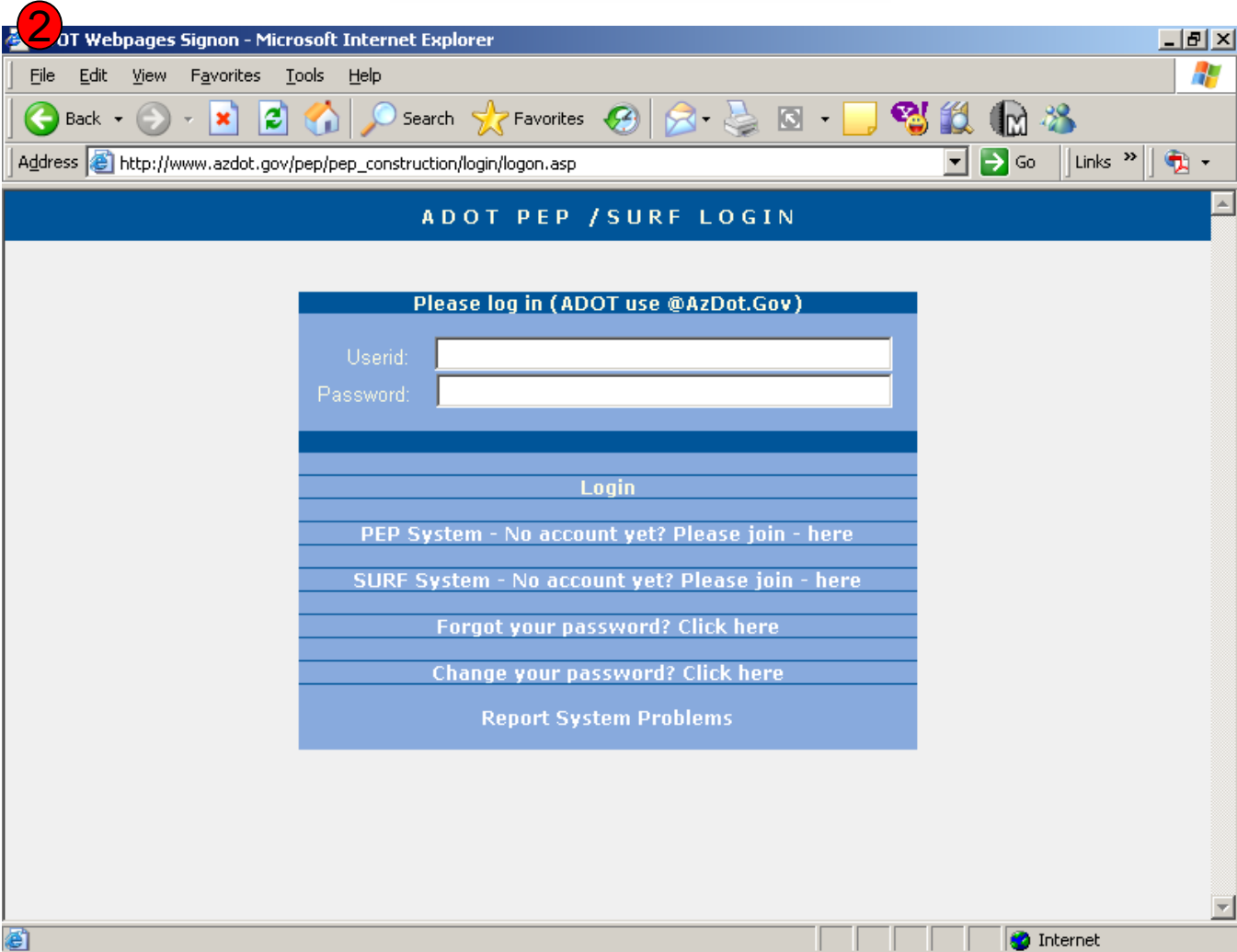
Printing Reports

- 1) Click the 'Print Report' button on the Summary Report Screen.
- 2) The ratings report will then be displayed.
- 3) From the File menu, select Print.



Logging Out Of PEP

- 1) Select 'Logout of PEP' from the PEP Main Menu.
- 2) The user will be logged out of PEP, and the PEP/Surf Login Screen will be displayed.



Customer Support

**For System Access & Issues – Contact the ADOT Support Desk
(602)712-7249**

**For Training Assistance – Contact the ADOT Partnering Office
Gary Sharp (602)712-7167
Judonne Greham (602)712-4875**